INSTRUCTIONS FOR THE WELLNESS CHALLENGE PORTAL



LOGGING IN

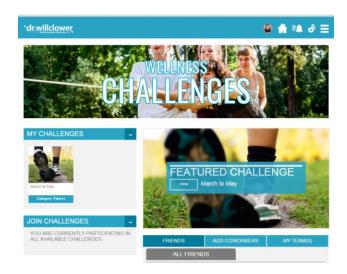
Log in to Mediterranean Wellness with the username and password that we provide for you.

After you log in for the first time, you'll have the opportunity to change this.



CHOOSE YOUR PLATFORM

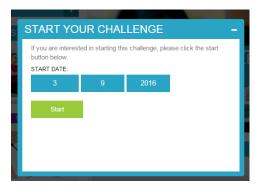
Choose the "March to May" challenge from the platform options.



CHOOSING THE CHALLENGE

Participate in the March to May Challenge!

Simply, click on "more info," and then "Join."



START YOUR CHALLENGE

Click on the "Start" button to join the challenge. You will then be redirected to the challenge page.



THE CHALLENGE

Once you are redirected to the challenge page, you'll have access to:

- What To Do
- Weekly Coaching
- Progress Tracking
- Sync Your Device option
- Charting
- Ability to create a team
- Challenge entry and goal tracking
- View the weekly company goal



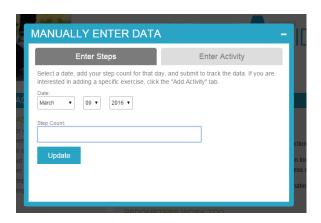
TRACKING STEPS THROUGH A DEVICE

In order to track your device through a wearable activity tracker, you'll need to connect your device to our system.

To do this, go to the "gears" icon, and click the "Manage Your Device" icon.

Choose your device and click "Connect."

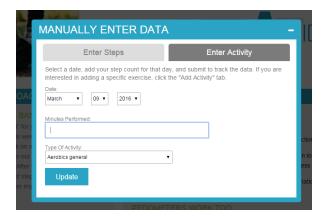
Your steps will automatically sync to your account when you return to your challenge.



TRACKING STEPS THROUGH A PEDOMETER

If you wear a pedometer, you can track your steps manually.

Click on the "Track Your Progress" button, choose the date you'd like to enter your steps for, and add your Step Count. Click "Update."



TRACKING STEPS FOR ACTIVITIES

If you do not wear a pedometer and do not have a wearable device, track your activity.

Click on the "Track Your Progress" button, click on the tab "Enter Activity," and choose the type of activity and the minutes you participated in that activity. Click "Update."

Our system will automatically covert your activity to steps.

SUPPORT

If at any time you need assistance with the use of our site, please contact us at: admin@willclower.com or 800-977-6337 – Monday thru Friday, 9 am to 5 pm EST, except national holidays.

A representative from our team will reach out to you within 24 business hours.